Field	Description and action to be taken
Status	This field identifies the status of the fire report: • pending • complete • failed. **Your status field will always be in pending.**
1. Fire Name	Type the assigned name of the fire. *Do not include Dispatch or District number or "fire" as part of the Fire Name. If the assigned name of the fire is greater than 20 characters, abbreviate it where possible.* **Suggested format ie. Horse Creek, upper and lowercase and should mirror the name in WildCad.**
2. Local Fire Number (optional)	Type the local number assigned to the fire. *This number is for local purposes only. It is not retained in the NIFMID database. If directed by your unit, type the District or Dispatch fire number here.* **Suggested format could be D201 or 0201 or 201. The way it was done in 2004 was 0201, 0202, 0203**
3. Location (optional)	Type a description of the location, particularly if the fire is not in a public land survey State. *Enter the legal location in the Twn/Rge/Sec/SS/Mer field. The Location field is for local purposes only and is not retained in the NIFMID database.* **This would be the best geographic location ie Horse Creek drainage.**
4. Twn/Rge/Sec/SS/Meri	In the first box, type the full township number, a value from 001 to 199. Use the following code to denote a full or partial township, type the N or S direction **Township:**. **All of our townships are 0 (most common)** 0 full township (most common) 1 1/4 township (very rare) 2 1/2 township (common in some areas) 3 3/4 township (very rare). *For example, code township 103 1/2 North as "1032N."* In the second box, type the range as instructed above in "Township," type the E or W direction. *For example, code range 12 East as "0120E."* **Range:** In the third box, type a section number, a value from 1 to 99. **Section:** In the fourth box, type the smallest subdivision first, to the nearest quarter section (160 acres) or quarter quarter (40 acres). *For example, code the southwest quarter of the northeast quarter as "SWNE."* **Subsection:** **Meridian:** In the fifth box, type or select the appropriate principal meridian code. **Our meridian code is 08 Boise** *The legal location should correspond directly to the latitude and longitude coordinates.*

	Need to double check and convert from lat and long. Locations need to be double checked against IC's location in the Incident Organizer. WildCad logs could differ from IC's location, info may of not been relayed to dispatch, the IC on the ground would have the most accurate location.
IDENTIFICATION: 5-8. Region-Forest / District / Fire Number *(required)*	Type the Region, Forest, and District IDs, and SO Fire Number that identify the reporting unit. In the first box, type or select the appropriate Region and Forest numbers. **Region-Forest: 0413** In the second box, type or select the appropriate district number. **District: District id the fire started on** **01 - Salmon / Cobalt** **02 - Challis** **03 - Yankee Fork** **04 - Lost River** **06 - Middle Fork** **07 - North Fork** **08 - Leadore** In the third box, type the SO fire number, a number from 1 to 999. **SO Fire Number: Fire Number is the SO number assigned by dispatch, this number can and has been known to change.**
9. Protecting Agency at Origin	**Will always be USF**
10-12. Ownership / State / County at origin *(required)*	Select the ownership, state, and county at the point of origin. In the first box, type or select the appropriate ownership status code. **Ownership – Code will always be 1** In the second box, type or select the appropriate state postal code. **State - Code is ID** In the third box, type or select the appropriate Federal Information Processing System (FIPS) county code. **County - County codes used for this Forest for each district.** **059 - Lemhi County - North Fork, Leadore, Salmon / Cobalt Districts,** **085 - Idaho County - North Fork District,** **037 - Custer County - Challis, Yankee Fork, Middle Fork, Lost River Districts.** **085 - Valley County - Middle Fork District** **023 - Butte County - Lost River District** **013 - Blaine County - Lost River District** **033 - Clark County – Lost River District**
13. Fire Management Zone	Type the Fire Management Zone (FMZ) in which the fire burned. Need to use Fire Management Zone map, check with GIS folks for copies of this map.

OCCURRENCE: 14. Point of Origin-Latitude Longitude	Type the latitude and longitude at the fire's point of origin. **Latitude:** In the first box, type the degrees of latitude at the point of origin. In the second box, type the minutes of latitude. In the third box, type the seconds of latitude. **Longitude:** In the first box, type the degrees of longitude at the point of origin. In the second box, type the minutes of longitude. In the third box, type the seconds of longitude. **Again need to double check lat and long. Locations need to be double checked against IC's location in the Incident Organizer. WildCad logs could differ from IC's location, info may of not been relayed to dispatch, the IC on the ground would have the most accurate information.**
15. Ignition Date/Time	Type the month, day, year, hour, and minute (in military time) when the fire started, in the format MM/DD/YYYY HHMI. *If the date and/or time is unknown, enter the best estimate. Time is a value from "0000" (midnight) to "2359."* **A good place to get this information would be from the BLM lightning page. The information in Lightning page will go away after 90 days so this needs to be checked shortly after fire is reported. The reporting party may see the fire start and will have a good ignition time. Your Zone FMO or dispatch can help you get access to the BLM Lightning program.**
16. Discovery Date/Time *(required)*	Type the month, day, year, hour, and minute (in military time) when the fire was discovered, in the format MM/DD/YYYY HHMI. *Ignition Date/Time and Discovery Date/Time may be identical.*
17. Detection Method	Type or select the appropriate initial detection method code. You can use FSH 5109.14 for additional descriptions of codes. 1 - Agency Lookout, if the fire was reported from a permanent lookout tower that is staffed for the purpose of fire detection. 2 - Other Lookout. Don't have any. 3 - Forest Service Patrol. Forest Service ground patrol with the sole mission of fire detection. 4 - Forest Service Employee. 5 - Planned Cooperator, Our planned coop would be BLM. 6 - Forest Service Permittee, Would need to check with the district to check if the reporting party had a Permit or contract with the Forest Service. 7 - Forest Service Aircraft observer, This would be used for the aircraft W/AOBS hired for the purposes of fire detection. 8 - Other Aircraft, Any other aircraft flying over the Forest that reports a fire. This would also include any aircraft flying missions on ongoing incidents or project work. A pilot could be considered the observer with this code. 9 - Infrared Detection. 0 - Other, Anything not described above. Local residence or visitor to the area ie hunter, camper.

Discovered By	Type the name of the lookout or person who discovered the fire. Give brief descriptions for each detection code. 1 - Agency Lookout, ie. Long Tom Lookout, Twin Peaks Lookout. 2 - Other Lookout. Don't have any. 3 - Forest Service Patrol, ie. North Zone patrol, Patrol 81. 4 - Forest Service Employee, Employees Name. (ie. Joe Bishop) 5 - Planned Cooperator, ie. BLM employee. 6 - Forest Service Permittee, Maybe permittees name 7 - Forest Service Aircraft observer, AOBS and persons name, (ie. ABOS Wayne Hecker) 8 - Other Aircraft observer, ie. Bacon Fat Air Attack, H361, Privet fix wing N123456 9 - Infrared Detection, IR flight and the tail number, (ie. IR Flight NZ007) 0 - Other,